



GROW! COMMUNITY GARDEN PROJECT APPLICATION

I. APPLICANT ORGANIZATION

Name of Applicant Organization

Main Point of contact:

Last Name

First Name

Prefix

Position

Phone Number

E-mail Address

Best contact method:

☐ Phone

☐ E-mail

Type of organization (please check one or more)

☐ Shelter

☐ Public Housing

☐ Private, Subsidized Housing

☐ Other (please specify) _____

II. PROPERTY OWNERSHIP/MANAGEMENT DETAILS

If the property is owned/managed by another organization, please provide the following:

Legal owner of property (organization or individual)

Main point of contact/owner representative

(if different from owner and point of contact above)

Phone Number

E-mail Address

Best contact method:

☐ Phone

☐ E-mail

III. JOB SITE DETAILS

Name and Address of Job Site:

Approx. square footage of lot

Approx. number of residents

Have we completed a project at this site before?

☐ Yes

☐ No

☐ Unknown

Are there any known underground systems? (please specify type and location below)

IV. ORGANIZATIONAL OBJECTIVES

Who lives in this community? (Please check all that apply)

<input type="checkbox"/> Families	<input type="checkbox"/> Homeless
<input type="checkbox"/> Individuals	<input type="checkbox"/> Veterans
<input type="checkbox"/> Women	<input type="checkbox"/> Elderly
<input type="checkbox"/> Men	<input type="checkbox"/> Immigrants/Refugees
<input type="checkbox"/> Children	<input type="checkbox"/> Other (please specify) _____

***Please note that EJA does not discriminate on the basis of age, race, color, sex, religion, sexual orientation, protected veteran or disabled status, etc. This information helps EJA plan activities that are appropriate for the residents of each unique community if this application is accepted. Demographic information provided to EJA may be used for funding or for research purposes.*

Are there registered sex offenders living on the property grounds? ☐ Yes ☐ No

***Please note that this information is important to protect these individuals and your organization, if applicable. EJA needs to know this information to ensure that, in the event that there are sex offenders living in the facility, we do not allow underage volunteers on the property grounds.*

What would a community garden mean to the residents/beneficiaries of your organization?

If your organization is a shelter, please indicate the maximum length of stay:

***Please note that this information is required. This simply helps EJA to plan an activity schedule that allows all residents to participate in an EJA event during their stay if this application is accepted.*

V. AGREEMENT

☐ I have filled out this form in its entirety, to the best of my knowledge.

Conditions for acceptance into the program: By signing below, I agree that I have read the 2019 EJA Grow! Terms and Conditions and agree to follow them. EJA reserves the right to change the Terms and Conditions at any time without prior notice.

Photo Permission: By signing below, I authorize EJA to use, print, copy, publish and reproduce any videotapes, audio tapes, photographs, films, negatives, and print reproductions of activities, events, and personnel for general educational, promotional, and visual purposes by the Environmental Justice Alliance and affiliated organizations.

Personal responsibility: By signing this application, I agree to hold EJA and associated agents, employees, and volunteers harmless from any and all liability for bodily harm, damage, or loss of any kind arising from, or in any manner connected with participation in an activity on the property grounds.

Printed Name of the Authorized Individual Completing this Form:

Signature of Authorized Individual Named Above:

Date



TERMS AND CONDITIONS

ACCEPTANCE

Signing the application document serves as written consent for EJA to commence activities on the property if the application is accepted. EJA will notify you if your application is accepted, and before work commences. All completed applications must be signed and dated and may be sent by post-mail or e-mail. Applications are good for a period of up to one year from the original application date. Please note that some applications may expire sooner due to unforeseeable circumstances.

CANCELLATION

All cancellations must be received in writing no later than [1 week] prior to start of planned work. EJA will coordinate with and notify you before work commences on the property grounds. If you wish to cancel your project, please let us know as soon as possible so resources can be conserved.

SATISFACTION

We strive to create long-lasting partnerships with organizations throughout our region. Satisfaction with our work is an outcome we always strive for. We guarantee that all work will be done in a professional and workmanlike manner. Our work will meet or exceed relevant industry standards. Please bring any discrepancies to our immediate attention.

INSURANCE

Our partners are insured for personal injury, property damage liability, and worker's compensation. Please call our office to obtain a copy of our partners' Certificate of Insurance.

OWNERSHIP OF PROPERTY

Signature of this application guarantees that the property/job site referenced in the application is owned by the signee or an authorized representative. If the property is owned by another individual, organization, or entity, their information is recorded in the application and permission has been received by the applicant for EJA to organize work on the property. Should an organization apply for and accept project participation without the consent of the property owner, the applicant agrees to indemnify EJA for any liability, legality, or costs incurred as a result thereof.

CONCEALED CONTINGENCIES

We are not responsible for any underground property unless the owner or authorized representative has located and informed us of its existence. EJA will perform its due diligence to locate underground property, as required by the states of Virginia and Maryland, and the District of Columbia, if relevant situations arise.

SCHEDULING

Project and event scheduling is dependent on the weather conditions and workloads. Community participation is an important aspect of EJA's mission. Events will be scheduled in advance and EJA will provide promotional materials for the applicant organization to distribute to residents. Please note that environmental projects such as ours are climate and season-dependent. EJA will attempt to schedule projects for completion at the most opportune time. However, we cannot guarantee maximum success if recommended scheduling is rejected.

LAWN/GROUNDS REPAIR & UNDERGROUND SYSTEMS EXCLUSION

EJA will attempt to minimize disturbance to the applicant organization's lawn/property grounds. The applicant understands that community garden installation will impact the appearance of the property, and that any aesthetic outcomes of prior participation in the Grow! program are accepted by the applicant. Additionally, EJA will not be responsible for any underground system (sprinkler, other) not brought to our attention prior to the commencement of work. Please include any information regarding known underground systems in the application above.

CLEAN-UP

EJA and its partners are committed to leaving the property grounds in the same or better condition as we found it. Please bring any discrepancies to our immediate attention. Please note that EJA cannot assume responsibility for damage incurred by community members or residents outside of schedule project and event times.

PEST MANAGEMENT & FERTILIZATION

EJA will arrange for regular organic fertilization and health care treatments to be applied to the garden. Materials will be applied by licensed and insured operators in accordance with State and Federal regulations. Only organic materials will be used in the community garden; organic products have reduced efficacy and cannot eradicate all pests but is safer for human consumption.

HEAVY EQUIPMENT WAIVER

EJA will inform the applicant organization if heavy equipment, vehicles, or machinery will be required for the successful and safe completion of the project. The applicant organization agrees to hold EJA harmless for incidental damage that may occur from the normal and customary use of this equipment including but not limited to cracks in driveways, concrete, asphalt, and slate.

ANTI-DISCRIMINATION CLAUSE

EJA does not discriminate on the basis of age, race, color, sex, religion, sexual orientation, protected veteran or disabled status, etc. This information helps EJA plan activities that are appropriate for the residents of each unique community if this application is accepted.

PRIVACY DISCLOSURE

Information provided to EJA may be used for funding or research purposes. Identities of residents, staff members, and others will be kept confidential in the interest of privacy.